






MINUTES OF THE IQAC MEETING
Session -2021-22 (01 Jan. 2022 to 31 May. 2022)

MINUTES OF THE IQAC MEETING-06

A meeting of Internal Quality Assurance Cell (IQAC) was held on 04.01.2022 at 01:00 P.M.

Following were present in the meeting:

Name of the Member	Present	Absent	Sign
1. Shree Uma Charan Singh (Chairman SPTTC)		A	
2. Mr. Avinash Kumar (Secretary , SPTTC)	P		
3. Dr. Roli Dwivedi (Principal , SPTTC)	P		
4. Shree Maheshwar Thakur (Member, SPTTC)		A	
5. Dr. Zafar Aalam (Doctor)		A	
6. Mr. Manoranjan Kumar (NGO)	P		
7. Mr. Manoj Kumar (Assistant Professor, SPTTC)	P		
8. Mr. C.B.Mishra (Assistant Professor, SPTTC)	P		
9. Mr. Kumar Saurav (Account Assistant, SPTTC)	P		
10. Smt. Arpana Kumari (Coordinator, IQAC)	P		

Agenda 1: Confirmation of the proceedings of 5th meeting

Resolution -The committee confirmed the proceedings of 5th meeting held on 03.07.2021

Agenda 2: Organization of Yoga Programme for the students.

Resolution: It has been decided as a part of physical training programme a 10 days Yoga programme will be conducted at our college.

Agenda 3: Organization of Extension Lecture for the students.

Resolution: RDC will organise a extension lecture on different topics. Name of guests and topic will be confirmed by the concern committee.

Agenda 4: Organising Science Exhibition

Resolution – It has been decided that co curricular committee will organise Science exhibition on National Science Day. The details of the exhibition will be informed by the committee.

Agenda 5 : Conducting Awareness Rallies

Resolution : Co curricular committee will organise few awareness rallies in accordance UGC and NCTE guidelines. The committee has to ensure the participation of faculty member and students of SPTTC .

Agenda 6 : Agenda 6: Organization of Two day Institutional seminar.

Resolution : Team decided in the meeting that it is important that awareness with regard to NEP2020 needs to be created among the stake holders. Therefore, a Institutional seminar will be organized on the topic "NEP 2020: Key challenges in Implementation". Discussion on Guest names and distribution of work was done.

Agenda 7: Celebration of Birth anniversaries and Observance of National and International Day

Resolution : Day Celebration committee & Co Curricular committee will ensure all important days are celebrated and documented.


Agenda 8: Preparation for B.Ed. Internship, Observation and SEP -2 for D.El.Ed. Student


Resolution -The office will ensure to get required permission from DO office. Teaching practice committee will allocate students to different schools. They will also ensure 95% attendance in teaching practice.

Agenda 9: Preparation of Internal Exams of B.Ed. and D.El.Ed.

Resolution - It has been decided that Exam committee will prepare exam sechedule , question paper and duty chart. It is also been decided to ensure that required no of exam copies made available to examination committee , the vendor for the same will be Zip computer. The committee also have to ensure exams are conducted smoothly.

The meeting ended with vote of thanks.


Principal
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Smt. Arpana Kumari
Coordinator, IQAC